

Road
Ranger
Safety
Meeting
02/16/2022

Metric Engineering on behalf of FDOT District 2

GAINESVILLE ROAD RANGER SAFETY MEETING AGENDA



February 16, 2022

1. FIRST COAST ROAD RANGERS PRESENTATION	

Scott Christmas

2. FDOT ITS Operations

Dee Dee Crews

- A. MOT General Discussion
- B. Safety
- C. Procedural Errors
- D. Road Ranger Operations Interaction
 - a. Communication
 - b. Dispatch
 - c. Event Information
- E. Phone / Tablet Issues
- F. Safe Tows

3. AVL

Lisa Sparling / Dee Dee Crews

- A. Breaks/ Shift Changes
- **B.** Inspections

4. RTMC SUPERVISOR CONCERNS

Amanda Nichols

- **5. ROAD RANGER OPERATOR QUESTIONS**
- 6. ACTION ITEMS
- 7. FINAL COMMENTS

FDOT/ 1st Coast Road Rangers

Notes:

- Scott opened the meeting and welcomed everyone.
- Next Road Ranger Meeting March 16, 2022.
- Scott introduced 3 new employees.
- Scott asked the Road Rangers to please make sure you sign in on the sign up sheet.
- Scott asked the Road Rangers to please make sure when on the radio to please keep it short and stick to the basics.
- Scott reminded the Road Rangers to please make sure you are getting vehicle information and getting approval before giving fuel out.
- Scott reminded the 24hr routes/drivers you do not need an overtime code. Please do not call the TMC to get overtime code.
- Scott asked the Road Rangers to please make sure they are turning in their uniforms to be cleaned.
- Scott advised the Road Rangers that if they are missing any part of their uniforms to please make sure you advise him. You are responsiable to replace missing items unless Scott has been notified.
- Scott asked the Road Rangers to please use proper hygene.
- Scott asked the Road Rangers to please keep the trucks cleaned.
- Scott will go over the chain of command in their meeting.
- Scott reminded the Road Rangers to never take pictures of any events, talk to the media, talk about events amoung friends and do not post any events on social media.
- Scott went over the stats with the Road Rangers (motorist helped, gave gas etc.).
- Scott reminded the Road Ranger, do not use the turn arounds. If you use the turn arounds and are involved in an accident you will be reliable.
- Scott showed pictures of why Road Rangers are not allowed to use the turn arounds.
- Scott advised the Road Rangers of the new rule on speed limit.
 - Road Rangers must go 5 under the speed limit.
 - When changing lanes must look 3 times, use mirror, turn your head to check blind spot.
 - Keep distance between your truck and other drivers.
 - Do not tailgate.

- Make sure you can pull out safetly.
- Do not slam on the gas to pull out in front of motorist.
- Do not use your cell phones while driving. If you need to take a call/text please pull over.
- Do not pull or push motorist with Road Ranger trucks.
- Scott advised the Road Rangers that GPS are installed in all trucks.
- Scott advised the Road Rangers there is a black box in every truck. The black boxes cannot be taken out of the trucks.
- Scott asked the Road Rangers to please make sure the following is done on all stops.
 - Call TMC.
 - Lights on.
 - Sign Board up.
 - Getting information on the vehicle.
 - Deploy cones.
- Scott asked the Road Rangers to please make sure you are communicating with the TMC every
 15 minutes.
- Scott advised the Road Rangers the only two times that you do not have to deploy cones are for the following reasons.
 - Red tags
 - Debris
- Scott told the Road Rangers they are not to get into motorist vehicle and please do not try to start motorist vehicle.
- Scott remided the Road Rangers that if they do not know where to put the jack to get the manual for the vehicle. If you are still unsure call Scott.
- Scott advised the Road Rangers if they damage a vehicle due to inproper placement of the jack and they did not look at manual or call Scott they will be responsible for the repair charges.
- Scott advised the Road Rangers if a vehicle is damaged due to a Road Ranger and they do not notify Scott and turn in a receipts then they are responsiable for repairs.
- Scott went over the procedural errors.
- Scott went over MOT.
- Scott adivsed the Road Rangers to start getting ready for Hurricane Season.
 - Prepare your family/home
 - Prepare for your animals

- Prepare for a week
- Dee Dee advised the Road Rangers during Hurricane Season they might be called to help other Districts. So please be prepared.
- Scott went over break times and reminded them they get a 15 minute break. If you need longer due to issue please call the TMC and advise them so they can make notes.
- Scott advised the Road Rangers to please make sure they check their trucks before leaving the yard. Once you return if you are missing an item it will be your responsibility to replace it unless you advise Scott that it was missing.
- Dee Dee advised the Road Rangers DCS has taken over the contract until June.
 - Back to 15/20 minute MOT.
 - Please advise TMC if you have any issues with DCS.
 - TMC to document any issues Road Rangers have.
 - DCS will not be called for sholder events.
 - Trooper request Road Ranger to stay please notify TMC and advise them you are staying. Per trooper request.
 - Please keep in mind DCS is new to this, please be patient.
- Scott asked them to keep handing out comment cards.
- Scott advised the Road Rangers their service is being noticed by State Farm/DOT/Public
- Scott went over the comments received from State Farm.
- Scott thanked the Road Rangers for a great year.
- Meeting adjourned.



Road Ranger Safety Meeting Wednesday, February 16, 2022



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Road Ranger Safety Meeting Wednesday, February 16, 2022 Gainesville



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ORGANIZATION ADD	Rangers	Road Rangor	FLRR 16	FCRR	Bellie	F c . R . R .	FCRR (2		FCRR	FLER	FLAR C		
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